

VICE PRESIDENT INTELLECTUAL DEVELOPMENT OFFICER RESPONSIBILITY SHEET

- _____ Annually review and/or create terms of the Intellectual Development program. This program should establish the minimum grade and credit requirement for lifetime members, actions to be taken if those are not met, resources that the chapter will provide, and a system use for rewards.

- _____ Ensure chapter maintains GPA that meets at least one of the minimum standards required by Alpha Chi Omega (Those standards are: 1) at or above the all sorority GPA; 2) at or above a 3.0; or 3) academically ranked in top 1/3 of sororities on campus).

- _____ Work with CRSB by calling in members who do not meet intellectual development requirements and establishing an academic contract using the Procedural Fairness Process.

- _____ Retain and use only forms with the dates of the current academic year in the upper left hand corner.

- _____ Ensure that the Chapter Scholarship Report, is completed and submitted through Lyre Links to Headquarters every semester or quarter.

- _____ Coordinate and implement Intellectual Development events.

- _____ Coordinate and implement activities utilizing the Faculty Advisor.

- _____ Motivate members toward better academic performance through recognition and awards.

- _____ Hold and chair Intellectual Development committee meetings at least once per semester or term.

- _____ Attend regularly scheduled executive board meetings.

- _____ Train successor.