

FUNDRAISING CHAIR OFFICER RESPONSIBILITY SHEET

- _____ Set fundraising goals
- _____ Understand and enforce that all funds go toward the stated purpose of each fundraiser
- _____ Work with the Publications and PACE chairs to promote and publicize Fundraising events
- _____ Report fund raising progress to chapter members
- _____ Encourage participation in fund raising events from chapter members
- _____ Work with Philanthropy Chair to coordinate joint philanthropy/fundraising events
- _____ In conjunction with the Philanthropy Chair, educate the chapter about the role of the Alpha Chi Omega Foundation
- _____ Work with the Alpha Chi Omega Foundation to raise money through the Local Philanthropic Initiatives Fund to give back to charities in your community.
- _____ Serve as a member of the Fraternity Relations committee.
- _____ Maintain a well organized folder, binder or file that includes everything someone would need to hold your office.
- _____ Train your successor.
- _____ Report to your committee chair (VP Fraternity Relations) regularly.