

CONTINUOUS RECRUITMENT CHAIR OFFICER RESPONSIBILITY SHEET

- _____ Work with the VP Recruitment to set goals for continuous recruitment and establish a plan to meet those goals
- _____ Plan, coordinate, and execute all continuous recruitment events and efforts
- _____ Provide member education about the Fraternity's recruitment policies
- _____ Provide member education about the campus Panhellenic's COB or Informal Recruitment policies
- _____ Attend all campus Panhellenic meetings about COB.
- _____ Conduct COB workshops and meetings providing guidance to members.
- _____ Serve as a member of the Recruitment committee.
- _____ Maintain a well organized folder, binder or file that includes everything someone would need to hold your office.
- _____ Train your successor.
- _____ Report to your committee chair (VP Recruitment) regularly.